

Lady Lakers Volleyball Club (LLVC)

BY-LAWS

Developed January 2011

Revised December 2020

The Lady Lakers Volleyball Club establishes these by-laws. Any and all prior agreements, resolutions, practices, policies, rules and regulations relating to this organization, to the extent they are inconsistent with this document, are hereby superseded.

ARTICLE I. Name and Standing

A. Name -This organization will be known as the Lady Lakers Volleyball Club, hereinafter called the "LLVC".

B. Standing -The LLVC is, and will, at all times, be a not-for-profit, community service organization in good standing under the laws of the State of Minnesota.

ARTICLE II. Purpose, Eligibility and Scope of Activities

A. Purpose -There are two primary purposes of the LLVC. The first is to provide an opportunity for girls to play the game of Volleyball, with emphasis on sportsmanship and teamwork, in an atmosphere that is positive and constructive for the players. The second purpose is to provide the more skilled players the opportunity to play against a higher level of competition. The LLVC will develop players to the best of our ability and prepare them to compete in the following fall high school season.

B. Eligibility -It is the intent of the LLVC to confine its eligibility for participation to girls who attend school in Independent School District 390. Students are encouraged to participate in the school programs in addition to those of LLVC. Deviation from the eligibility area will require approval by the Board of Directors.

C. Activities -The LLVC will annually sponsor a spring/summer traveling program.

D. Tax Exempt Status -LLVC is organized exclusively for charitable, religious, educational and scientific purposes, including, for such purposes, the making of distributions to organizations qualified under Section 501(c)(3) of the Internal Revenue Code. E. No Personal Benefit-No part of the net earnings of LLVC shall benefit, or be distributed to, its members, officers, directors, or other private persons, except that reasonable expenses may be reimbursed when incurred for qualified Section 501(c)(3) purposes.

ARTICLE III. Membership

A. Members -The membership of the LLVC will consist of those persons currently elected to the Board of Directors, along with the balance of the membership. The membership will consist of each family who has a child participating on one of the LLVC teams, and coaches of each LLVC team.

B. Resignation -Any member may resign from membership at any time by giving written notice to any member of the Board of Directors. Such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein; and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. Any member who resigns from membership shall not be entitled to any refund of any dues, team fees, gifts, or other payments made to this club. A member who resigns will also no longer be eligible for membership within the LLVC during the season in which they resigned; unless a quorum is reached within the Board of Directors to reinstate membership. Membership may be re-instated in the following season, after resignation.

C. Removal/Termination -Any LLVC Coach, Volunteer, Member or Player whose continued participation is deemed detrimental to the welfare of the program may be removed upon majority vote of the LLVC Board.

ARTICLE IV. Board of Directors and Officers

A. Board of Directors -The general management of the affairs of the LLVC will be vested in the Board of Directors, who will be elected officers. The number of directors will not consist of less than 3 members.

B. Officers -The officers of the LLVC will consist of a President, Vice President, Secretary, and Treasurer and 3 Members at Large (MAL). These officers will be elected in accordance with Article VI, Section 1 of these bylaws.

C. Committees -The Board may appoint standing and ad hoc committees as needed. The committee size can vary, and will disband upon completion of its purpose. (See Article IX, Section B for more information on Committees) D.

Attendance -A Board member who misses 50% or more annually and/or 3 or more consecutive meetings of the Lady Lakers Volleyball Club Board regularly scheduled meetings may be removed as a Board Member unless there are

extenuating circumstances (ex. medical illness), in which case, the Board, by a majority vote, may decide to waive this requirement.

ARTICLE V. Meetings

A. Attendance-All LLVC members are invited to monthly board meetings (see Article III, Section A for definition of a member.).

B. Annual Meeting of the Members -The annual meeting of the members of the LLVC will be held on the 2 Wednesday of September of each year. The purpose of the meeting is to elect Board Members to the vacant positions and receive reports from each of the Board of Directors and whoever else the Board feels appropriate.

C. Voting Members –Elected officers to the Board of Directors will be voting members.

D. Voting

D.1.(a)A majority of board members constitutes a quorum. (b)In absence of a quorum, no formal action shall be taken except to adjourn the meeting to a subsequent date.

D.2.Passage of a motion requires a simple majority (i.e., one more than half the members present).

E. Special Meetings of the Members – A special meeting of the members may be called by the President, at any time, on his or her own initiative; or by a request of the voting members. Notice of the special meeting shall be made to the entire membership.

F. Meetings of the Board–Closed meetings of the Board of Directors will be held as needed in the judgment of the President or a majority of the board, to conduct the business of the LLVC.

G. Quorum for Board Meeting -A majority of all voting members of the Board of Directors will constitute a quorum.

H. Order of Business -At all meetings of the LLVC, the order of business will be by agenda, established by the President or other presiding officer, and distributed prior to the meeting.

ARTICLE VI. Election of the Directors and Officers

A. Election of the Board of Directors –The Board of Directors of the LLVC will be elected at the annual meeting of the members. The candidate receiving a majority of the votes cast will be declared elected.

B. Qualifications –Spouses or significant others may not serve as Board members at the same time.

C. Term –The President, Vice-President, Secretary, and Treasurer may serve an unlimited number of two-year terms, with majority approval. Team Parent Representative(s) and Member(s) at Large may serve an unlimited number of one-year terms, with majority approval.

D. Resignation –Any elected board member may resign at any time by giving written notice to the President or Vice President of the Board of Directors. Such resignation shall take place effective upon the receipt of resignation, or as stated at a later date. The acceptance by a quorum of the board will not be necessary to make it effective.

E. Termination -Any LLVC Board Member, whose continued participation is deemed detrimental to the welfare of the program, may be removed upon majority vote of the LLVC Board.

F. Vacancies -If a vacancy occurs among the officers or in the Board of Directors, the vacancy will be filled by majority vote of the Board of Directors, for the remaining term.

ARTICLE VII. Duties of the Officers

A. President

- A.1.Serve as Executive Board member
- A.2.Manage overall objectives and strategies of the Volleyball Program
- A.3. Act as liaison between parents and coaches and the board
- A.4. Prepare meeting agendas and facilitate LLVC meetings
- A.5.Create calendar of events and coordinate committee members and event coordinators
- A.6.Prepare a budget with the Vice-President, Secretary, and Treasurer and submit for approval
- A.7.Oversee coaching staff
- A.8.Acquire background checks for coaching staff
- A.9.Communicate with event coordinators on schedule, budgets, resources, etc.
- A.10.Approve communications that will be sent to parents
- A.11.Coordinate election of Board members
- A.12.Perform other duties as needed
- A.13.Oversee equipment needs and order new equipment
- A.14.Oversee registration with the Vice-President

B. Vice President

- B.1. Serve as Executive Board member
- B.2. Assist the President in managing overall objectives and strategies of the Volleyball Program
- B.3. Act as liaison between parents and coaches and board
- B.4. Conduct meetings in the absence of the President
- B.5. Take minutes in the absence of the Secretary
- B.6. Oversee Registration with the President
- B.7. Assist with team distribution of uniforms each new season has begun.

C. Secretary

- C.1. Take minutes at LLVC Board meetings and forward to all Board Members prior to the following meeting.
- C.2. Work with the Treasurer in balancing the checkbook.

D. Treasurer

- D.1. Along with the President and Vice President, generate a budget. Enter transactions on the Treasurer's report and ensure accuracy of information. Adjust budgets when necessary.
- D.2. Present a treasurer's report at each regularly scheduled LLVC meeting.

E. Members at Large

- E.1. Represent the general membership on issues of interest or concern, particularly those that arise outside of the standing committee structure. The MAL listens to membership and communicate their issues, needs and interests to the Board of Directors.
- E.2. Identify potential problems and opportunities-Work effectively toward common goals as a team member. - Set objectives and develop action plans for selected and/or assigned projects.

ARTICLE VIII. Fundraising

A. Fundraising will be planned and coordinated by a committee (see Article IX, Section B for more information on committees).

ARTICLE IX. Powers of the Board of Directors

A. Management of the LLVC -The Board of Directors will have general charge and management of the affairs, funds and property of the LLVC. The Board will have full power and it will be the Board's duty to carry out the purposes of the LLVC according to its by-laws, and to establish such policies and procedures as are reasonable or necessary to accomplish the purposes of the LLVC.

B. Appointment of Committees -The Board of Directors will appoint committees, as it deems necessary. Appointment to committees will not be limited to members of the LLVC, but at least one member of the LLVC will serve on each committee and the LLVC Board of Directors will oversee each committee. The committee size can vary, and will disband upon completion of its purpose.

ARTICLE X. Dissolution of the Program

A. In the event LLVC programs cease to exist, all assets, cash, equipment and miscellaneous items will be donated equally to the Independent School District 390 high school volleyball program. However, if the Independent School District 390 high school volleyball program is not then in existence, is no longer a qualified distribute, or is unwilling or unable to accept the distribution, then the assets of LLVC shall be distributed to a fund, foundation, or corporation organized and operated exclusively for the purposes specified in Section 501(c)(3) of the Internal Revenue Code